

The Cash Management System is one of the comprehensive range of modules making up the entire suite of the Integra Financial Management System.

Integrated Business Solutions

The Cash Management System is one of the comprehensive range of modules making up the entire suite of the Integra Financial Management System.

It provides a total facility for the management and control of all receipts, payments and cash (including automatic bank reconciliations), both as a module in its own right or in combination with the Purchase Ledger, Sales Ledger and General Ledger packages from the Integra suite.

As with all the Integra modules, the Cash Management module is available to users on either a web-based or client server platform.

A highly parameterised module, the Integra Cash Management System can be configured to suit the requirements of any style of organisation.

Currencies and Banks

The Integra Cash Management System is fully multi-currency and supports an unlimited number of bank accounts.

The module allows the location of each bank account to be defined, so that centralised control can be maintained irrespective of where cash has been banked on the system.

In addition, details of petty cash transactions can be held against each bank account.

Receipts and Payments

As part of the close cross-modular links within the Integra suite, the receipt entry functionality can be recorded through the Cash Management System.

Most importantly, this integration can be introduced at a time to suit the users. Upon entry of receipts in the system, a status of 'registered awaiting disbursement' is recorded against each transaction.

The module can optionally produce a printed receipt suitable for a cash desk environment and the system will then automatically produce lodgement slips.

The lodgement is then disbursed to the various General Ledger analysis and control accounts or debtor accounts.

Further facilities allow for direct entry of lodgements in respect of sundry receipts and for the entry of other credit transactions such as credit transfers, interest received and so on.

Payment files originating from other Integra modules such as the Purchase Ledger are consolidated into the Cash Management System as often as required.

Manually drawn cheques, or computer requisitioned sundry cheques, can be entered directly through the cheque request facility.

The package also allows the entry of additional debit transactions, including both bank and interest charges.

Payment files from third-party systems can also be passed into the module through an interface routine. Templates for Direct Debits and Standing Orders can be held.

These will automatically pass the details on an appropriate cyclical basis into the bank transaction file. Facilities are also provided to allow for cancellation of receipts and cheque payments.

Bank Reconciliation

The system can accommodate entry of bank statements either manually or electronically, using a standard upload routine.

Statements can be amended and deleted from the system prior to final reconciliation.

Features

- Centralised control
- Easy to use
- Multi-currency
- Web-based or client server platform

Business Benefits

- Allowing for straight-through processing (accuracy of data).
- Improving visibility of cash knowing where it is at all times
- Securing the information regarding cash movements

Professional Services

Capita IB Solutions has an excellent track record of delivering expert support and consulting to Public, Private and Not for Profit Organisations. Ranging from top-down business analysis and enterprise modelling to database design, application implementation and tuning, a comprehensive package of methodologies, support, training and consultancy services has been developed to ensure the success of all projects within a defined framework of quality, cost and time.

Business Strategy	Technical Support	Healthchecks	Implementation & Design
Our consultants can work with you to ensure your business strategy is supported by coherent and business-aligned systems.	We offer a full range of technical consultancy and support services to ensure the effective delivery of your Integra solution.	Our regular healthchecks review the solution architecture and recommend changes or enhancements.	We assist clients during all phases of the development life cycle, with teams encouraged to acquire the knowledge to maintain and support the systems.

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The reconciliation process is automatic, with tolerances on discrepancies for both amounts and dates being permitted according to parameterised instructions. Separate reports are produced for matches, mismatches and the reconciliation itself.

In addition, to speed up and aid the accuracy of the reconciliation, manual matching facilities are provided on a 'one to one', 'one to many', 'many to one', and 'many to many' basis using simple drag and drop technology.

The Cash Management System provides extensive flexibility in relation to the handling of contra entries.

These can be applied between statement items, between cash book and cash book, and of course between statement and cash book. In addition, bank accounts can be flagged to match transactions automatically and can include petty cash controls, if required.

Workflows

Throughout the Integra system, user-definable workflows can be set up to automate internal business processes.

For example, within the Cash Management module, an email notification can be sent to request

authorisation of a payment once this payment exceeds a pre-defined parameter.

The utilisation of workflows automates work processes within an organisation, enabling users to exploit the full potential of the Integra system.

Reports and Enquiries

A number of standard enquiries and reports are provided with the system. These include receipt, lodgement, payment and archived transaction enquiries.

All enquiries include selection parameters to provide extensive search facilities. Standard reports include cash book listing, bank control reports and a full transaction listing.

In addition, the full functionality of the integrated report writing application, Crystal Reports, is available to enable the creation of both regular and ad-hoc reports.

These can be added to any system menu to form part of a regular, but highly individualised, process.

The Spirella Building
Bridge Road
Letchworth Garden City
Herts SG6 4ET England

www.ibsolutions.com